**Midland Zone of PCAV. inc.**

**Minutes of General Meeting Held 13th July 2004**

**Church Hall, Queens Avenue, St Arnaud.**

**Meeting Started at 8.05 pm**

**Present:**J. Lane President,S.Robinson Snr Vice President,J.Stevens, Jnr Vice President, C.Linton Treasurer, K. Blanchard, Zone Representative, D.Roach Secretary, A. Marshall Chief Instructor, G. Baggendorf Examining Secretary.

**Delegates** from Ararat, Bealiba, Bendigo, Castlemaine, Harcourt,Maryborough,Neangar Park and Stawell

**Apologies:**Ruth Hannigan, Beryl Pearse, and Cathy Fitzgerald.

**Clubs Not in Attendance:** Donald, Hopetoun, Horsham, Mandurang South, Newstead, Nhill and Spring Gully.

**Moved -- S. Robinson that apologies be accepted.**

**2nd - R. Bogumil …..carried.**

**Confirmation of Minutes:**

**Moved – M. Jerman Minutes of 18th of May 2004 be accepted.**

**2nd - J. Stevens .….carried.**

**Business Arising from Minutes:**

* General Business
* Re “*Was there a first-aid attendant at Games and Flat”* There was a doctor in attendance.
* Re “*Dressage and Show Jumping State Championships held over two days*”. Maryborough felt it was a good idea. Ararat felt it was up to the organising Zone. The 2005 Championships at Tonimbuk may be held over two days, due to size of available grounds.

Discussion was held and the following points raised.

* + Changing one State event date may require others to be changed.
	+ Change date to cooler month.
	+ Easter may effect last weekend in March.

**Moved - P. Mills -- that an Agenda item for the Annual State Conference be the State Dressage and**

**Show Jumping Championships be held over two days on 3rd weekend in March**

**2006 onwards.**

**2nd - G. Baggendorf.…. carried.**

Zone Chief Instructors Report

* We will seek clarification from James Fitzpatrick, Executive Officer at Zone Instruction Day on the 19th July.
* Zone Representatives Report
* “*Sale of Irving House”* Stawell believes it should not be sold. Extend if needed. It is an asset and it is in a very central location. Discuss with James on 19th July.
* “*Level 2 First-Aid Attendant required for Pony Club Activities*”
	+ Should be encouraged.
	+ Clubs with small membership need support.
	+ PCAV needs to provide some funding.
	+ Level 2 is required for NCAS but not Pony Club Instructors.
	+ If a level 2 first-aider leaves, does that particular activity have to cease.
	+ Invite Clare Lewin to visit a small club to see the problems they would have meeting this rule.
	+ Clubs needed to be consulted and then discussed at Zone level.
	+ Discuss with James on 19th July.

**Correspondence Inward:**

* PCAV – Speed to Safety Application
* PCAV – Healthy and Welcoming Clubs program
* PCAV – PCAV Uniform
* PCAV – Zone Workshop and Visit
* PCAV – ZCI Application form
* Harcourt PC - Office Bearers
* Northern Zone – Zone minutes.
* Central Zone – Zone minutes.
* Barwon Zone – Zone minutes.

**Correspondence Outward:**

* Zone minutes
* Zone Clubs – Instruction School Flyer “Have a Go Day”
* PCAV – Award of Merit Nomination

**Business Arising from Correspondence:**

* Nil

**Moved --- A. Marshall ……. Correspondence as read be accepted.**

**2nd - P. Hedger .…. carried.**

# Treasurer's Report: Ms Christine Linton

Opening Balance $4752.41

Income $2050.00

Expenses $637.50

Balance $6164.91

Includes from PCAV for Instructors Schools $1000.00

To pay: St Arnaud Pony Club $31.70 - sandwiches for meetings, Anglican Church Committee - $10.00, Don Roach $8.38.00 – Expenses, Peggy Mills $30.00.

**Moved - C. Linton -- that the Treasurer’s Report is accepted and accounts, be paid.**

**2nd - R. Bogumil .…. carried.**

# Zone Representative’s Report: Mrs. Kaye Blanchard

Congratulations to Nakita Robinson and Strathvalley Timmy. This fantastic combination finished 2nd in the U17 Open Bending race at the National “Horse of the Year” awards held in Melbourne.

I attended the Zone Teams challenge at Werribee. Our 3 teams enjoyed themselves. It was a great weekend for members to mix and make new friends.

The Games and Flat was a good weekend also, with all competitors enjoying themselves, unfortunately the weather was not the best.

# Zone Chief Instructor's Report: Mrs. Aileen Marshall

* Since the last meeting we have run a “Working Towards K” workshop at Neangar Park, which was poorly attended.
* John Konkhe gave a very informative talk on horse nutrition and common ailments. Forty-eight people attended. I hope to have John again in September at possibly Ararat or Horsham.
* Our next workshop is this Sunday, so far very poor response. Clubs are asking for help, but do not attend
* On 11th September we have a clinic with Alan Mitchell and Ken Croser.
* The games weekend is now on 20th-21st November.
* State Comfort and Safety Workshop on June 19th. We had a reasonable turnout. Very informative day.

## Dates

* 21st August. Basic training for Horse and Rider at Werribee Park.
* 11th September. Alan Mitchell and Ken Crozer with Show Jumping.
* 20th-21st November. Games training day

# Zone Examining Secretary's Report: Mrs Gail Baggendorf

The next 2004 “C” certificate examination will be held on Saturday 28th August, venue to be advised. Applications close 7th August. No late applications accepted. There is a fee of $10 per candidate, plus examiner traveling expenses, to be divided amongst candidates.

Theory papers done prior to 28th, return to Gail by the 20th August. Candidates must sit theory exam on the specified day. Pass is %65 to do practical.

Some fees would apply for candidates sitting for supplementary

**General Business**:

* Neangar Park was concerned at the poor attendance at recent Zone Instructors day.
	+ We were expecting twenty and only four attended. Spent an extra $60.00 on extra food which was wasted.
	+ Clubs need to give a firm commitment to Zone days to help with catering.
	+ Neangar Park to write to clubs to explain the problem with catering. Send out with Zone minutes.
	+ It is very difficult to cancel at short notice.

**Moved - A. Marshall -- that the Zone gives $60.00 to Neangar Park to cover the cost of wasted food.**

**2nd - P. Mills .…. carried.**

* “Speed to Safety” selection day to be held at Bendigo Pony Club grounds on 25th July. Sue Robinson to act as the Zone co-ordinator.
* Zone saddle blankets need to be returned with $5.00 to cover dry-cleaning. PB and PC show jumpers need to be returned.
* Zone Flat and Show Jumping Teams Shield to be held at Charlton on 22nd August.
* Don explained that the Zone photocopier needs about $250 spent on replacing the drum. A discussion was held re repairs or replacement.

**Moved - L. Gerring -- that the Zone Secretary investigate and purchase a photocopier up to the value of $1000.**

**2nd - P. Mills .…. carried.**

* Accounts for Zone Affiliation fees to be sent to clubs with Zone minutes.
* Clubs wanting Zone participation certificates, please send information to the Zone Secretary.
* Clubs wanting “Highly Commended” Zone presentation certificates please let the Zone Secretary know how many required.
* Zone calendar dates request form for 2005 to be sent out with Zone minutes.
* Don has re-typed and updated the Midland Zone Information booklet and stored on PC. Once proof read will be distributed to clubs.
* Don is going to make a nomination form for club delegates to attend Zone meetings.
* Bealiba expressed concern that the Zone event on 3rd Sunday in July conflicts with their rallies. Cannot attend as they have to book instructors well in advance. It was explained that this day has been on he colander for a number of years.
* It was felt that the Zone meeting should be held on the same day as the July Zone School of Instruction.

Meeting closed at 9:50 pm

Next Meeting, 31st August 2004.