**Midland Zone of PCAV. inc.**

**Minutes of General Meeting Held March 28th 2006**

**Church Hall, Queens Avenue, St Arnaud.**

Meeting Started at 8.10 pm

Acting Chair, John Stevens opened the meeting and thanked every body for attending. He also welcomed PCAV Executive Officer, James Fitzpatrick to the meeting.

Present: J. Stevens, Junior Vice President (Acting Chair), K. Blanchard, Zone Representative, C.Linton, Treasurer, D. Roach, Secretary, K. Croser, Chief Instructor, G. Baggendorf, Examining Secretary.

Delegates from Ararat, Bealiba, Beaufort, Charlton, Donald, Horsham, Mandurang South, Newstead, Maldon and Maryborough

Clubs Not in Attendance: Bendigo, Castlemaine, Harcourt, Nhill, Neangar Park, Spring Gully, St Arnaud and Stawell.

Apologies: Peggy Mills, Pat Hedger, Kris Austin and Sue Foley.

**Amendment to January Minutes:**

None

**Confirmation of Minutes:**

Moved – B. Pearse Minutes of 31st January 2006 be accepted.

2nd - C. Linton .….carried.

**Business Arising from Minutes:**

* Ken Croser (ZCI) arranged with Beaufort to attend a grading school in Barwon Zone to assist them with grading of their riders. No feedback from club as yet on the benefit.
* Discrepancies in between gear checking guidelines and rules is being addressed.

**Correspondence Inward:**

* Neangar Park – Gymkhana Program
* Heathcote PC – Application to join Midland Zone
* Mandurang South PC – Jumping Clinic
* Mandurang South PC – Horse Trial Entry
* Nhill PC – Club Office Bearers
* Maryborough PC – Award of Merit Nominations
* Maryborough PC – Horse Trial Entry
* PCAV – Handbook of By-Laws
* PCAV – Dressage for Pony Club 2004 Addendum
* PCAV – Horse Trial Rules 2004 Addendum
* PCAV – Making a Difference
* Central Zone – Zone Minutes and Calendar
* Bealiba PC –
* Bealiba PC – Award of Merit Application

**Correspondence Outward:**

* PCAV – Beaufort Colours and Club Executive
* Heathcote PC – Acknowledgement of application to join Midland Zone
* Newstead PC – Offer to Day Family
* Zone Clubs – Zone HT and Zone Games Qualifier Entry forms
* Zone Clubs – Club visit information
* Wannon Zone – State Horse Trials Championships Entry
* CORE- Sash order for Zone HT

**Business Arising from Correspondence:**

* Addition to Bealiba club uniform.
* Bealiba presented information on the polo shirt to the meeting.

Moved - D. Weir -- that the additional colours of a Red polo shirt with white panel down

each side with both the PCAV and Bealiba logo visible on the front be approved.

2nd - F. Barnett .…. carried

* Request from Heathcote Pony Club to transfer from North Eastern Zone to Midland Zone.
* Discussion was held on the proposal and benefits to the club.
* Our DCI/ZA panel should visit the club on a rally day.
* Contact North Eastern Zone for comments

Moved - K. Blanchard -- that the DCI/ZA panel arrange for a visit to Heathcote and

the secretary write to North Eastern Zone for comments of good

standing.

2nd - F. Turner .…. carried.

**Treasurer's Report: Ms Christine Linton**

|  |  |  |  |
| --- | --- | --- | --- |
| Income |  | Expenses |  |
| Opening Balance | 1383.77 | Anglican Church | 10.00 |
| Part Affiliation Fee | 30.00 | Kaye Blanchard | 200.00 |
| Polo Shirts | 400.00 | Secretarial Expenses | 57.80 |
| “C” Certificates | 595.00 | Polo Shirts | 400.00 |
|  |  | State Championship Caps | 79.09 |
|  |  |  |  |
| Total Income | 1025.00 | Total Expenses | 913.09 |
| Closing Balance | 1495.68 |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Term Deposit | 23,138.68 | Junior Committee (Held in Trust) | 1770.67 |

To pay: St Arnaud - sandwiches for meeting $32.70, Anglican Church Committee - $10.00, K. Blanchard - expenses $200.00, K. Croser – Expenses $150.00, D. Roach – Secretarial expenses $4.95.

Moved - C. Linton -- that the Treasurer’s Report is accepted and accounts be paid.

2nd - G. Baggendorf .…. carried.

**Zone Representative’s Report: Mrs. Kaye Blanchard**

Our riders at the show jumping and Dressage State Championships at Terang in Wannon Zone had a great time and were a credit to our Zone. 'B' grade show jumping finished 4th – well done everybody. Our council meeting was held the next day.

Council minutes are on the pony club website at [www.ponyclubvic.org.au](http://www.ponyclubvic.org.au/).

All adult supporters need to be on the PCAV data base. It is up to individual clubs on how they charge fees if any.

*Council Meeting Notes*

Items of interest from the minutes are

* 5.1 State reimbursement plan. Question of financial impact borne by Councilors and State sub-committes in carrying out their duties and in particular, the difficulties this creates in finding volunteers willing to take on these positions. So please read and you might like to put your hand up to be on a sub-committee of your liking.
* 5.2 The position of State Coaching Director (State Instructor) will be be made a full time with the person spending 20% of their time in the field to do hands on and meet members nd try to develop uniform instruction across the Zones. The position will be offered to Claire Lewin the current part-time State Coaching Director.
* 5.4 Membership fees for 2006-2007 are to remain the same as 2005-2006.
* 5.5 A Special General meeting will be held on 11th April to discuss the inclusion of a clause into the Rules of Incorporation. I need 3 to 4 clubs to vote. Can you let me know and I will be your proxy.
* 5.6 Rule Book – Please keep notes on what you don't agree with and bring it to a Zone meeting through your club. Next rules will be better.
* 5.8 Please read this rule carefully.
* 5.16 Horse Trial rides in Grade 1, 2, 3 are not permitted to ride in grade 4 or 5 competitively at the same time. You are allowed to leave your grade 3 horse at home and ride in grade 4 if you want to score.
* 5.25 History Sub-Committee. Frances Corry would like some helpers, especially if you have or collect history.
* You can update Club Office Bearers on-line at [www.ponyclubvic.org.au](http://www.ponyclubvic.org.au/).

On Sunday 26th March and Beryl Pearse and myself tested 8 riders for their “C” certificate. It was a privilege to have a lovely bunch of Pony Clubbers who were willing and able. Well done to all. I am sure it will be the same for Sunday 2nd April.

The riders knew everything, but sometimes didn't know why? Some of the basic horse mastership in the Pony Club Book “Horsemastership for the Australian Rider” needs to be used more at club level to help parents as well the riders. One rider thought that PCAV stood for “Pony Club Active Variety” - well done.

Horse Trials are in full swing with riders trying to qualify for Smythesdale. Lets hope we have lots of clubs make this a rally and take a bus down on Sunday for the cross country. (Maryborough have two teams). Our Zone clubs need to have a look at what they will be doing in 2009.

I will not be at the Games and Flat being held at Maldon, but they will be in good hands.

Don't forget the Grade 3 and 4 Zone Teams Challenge at Werribee. The entries need to be returned to me by Monday April 24th . Please note that cheques are made payable to WPNEC. See you at the Zone Horse Trials.

Clubs, it is your Zone, we need you need to support our Zone events.

**Zone Chief Instructor's Report: Mr. Ken Croser**

* I attended CIP meeting on 25th February.
* Sandra Pollock has been elevated to DCI for Midland Zone.
* A new syllabus of instruction for all certificates was presented and some small corrections were made. Final document to be presented to APCC meeting on April 29th 2006.
* A new form is available for reporting of club visits and will be distributed soon.
* An inquiry was received regarding the use of double reins at Pony Club. It was confirmed that two reins may be used providing the bit is designed for them.
* Cheekers are not permitted.
* Note being sent to clubs so we can update the zone judges lists.
* Can clubs please ensure that they print the name and address of dressage judges on copies of test sheets being sent to ZCI for checking.
* Don't forget Show Jumping Course Building Instruction School on 15th-16th April at Ararat.

State Level Courses.

*APCC Sue Chandler Clinics “Training for the Future”*

North Eastern Zone. June 24th and 25th at Wodonga.

Midland Zone. July 15th and 16th at Bendigo. (Clarke's indoor arena)

*Comfort and Safety Workshops*

North Metro Zone. July 15th at Kangaroo Ground Pony Club.

East Gippsland Zone. July 30th venue TBA.

It is highly recommended that all clubs make every effort to have instructors, DC's, parents and riders attend the Sue Chandler clinic.

A very important dressage judges instruction evening will be held for all judges, prospective judges and anyone else who is keen and/or interested in judging. Will be held at St Arnaud Show Grounds on 30th June.

Proposals to State Council for Consideration

* It is suggested that monkey grips be allowed at pony club and dressage rules and gear checking guidelines be changed to include this.
* Dressage tests allowed to be called for all competitions except State Championships.
* Treeless saddles are being seen at pony club. They have no wither clearance as per gear check guidelines, but will have to be accepted as they have been manufactured to fit that way.

Recommendation to State Council for Rule Change in 2007

That Grade 3 dressage riders may use a whip not exceeding 110cm exclusive of lash and/or spurs. For Grade 3 eventing dressage whips are not allowed but spurs may be used.

**Zone Examining Secretary's Report: Mrs Gail Baggendorf**

* Although there were originally 36 applicants for the “C” certificate examinations in March there were a number of candidates who withdrew. All candidates who completed the theory exam have passed.
* The riding exam held on 26th March went very well with all but one rider receiving their “C” certificate. This rider needs to complete the show jumping phase in the near future as their horse was lame and unable to jump.

Maryborough 2 riders

Mandurang South 2 riders

Bendigo 4 riders

Harcourt 8 riders

Congratulations to all these riders and thank you to the examiners who worked with them.

Eleven riders from Horsham, Charlton and Bealiba will do their ridden exam on 2nd April.

**General Business:**

Special Guest, PCAV Executive Officer, James Fitzpatrick addressed the meeting.

* He distributed the resource kit, sunscreen and extra newsletters for each club.
* Council wants all clubs to encourage their riders and all members to read the rules, “Horse Mastership” book and the newsletter.
* The resource kits have been funded by VicHealth. The loose leaf format will allow for easy updating.
* We need clubs and Zones to send in names of “D” and “C” certificate holders to update the database.
* Verification form is use if a card is mis-placed or lost. NOT to be used for card anomolies.
* Day attendance forms. Payment must be sent to PCAV who will forward on to AON. Only fill out one side of the form.
* Day attendance form CANNOT be used to register prospective new members attending their first rally. Family must pay the $60 insurance fee to the club. Depending on their decision to join the money can be then sent to PCAV or refunded at the end of the rally.
* State Council wants feedback from Zones. They are really worried about the loss of horse expertise. They want to do training to pass this knowledge onto parents.

**Other Items of Business**

* PCAV uniform is not required to be worn at rallies. It is a club decision.
* Zone annual fee account to be sent out with zone minutes
* Could clubs send a copy of their AGM minutes and financial statement please to Kaye Blanchard. It is important that clubs try and keep their fees to a minimum.

Would it be possible to allow riders who are doing the “C” certificate to let them split the theory and practical components over the March and August dates rather than having to do it in all March or August. Mandurang South had one rider who could not do the riding exam and did not do the exam at all. Issue was discussed at length and the following points were made.

* Difficult to get examiners.
* Need to set dates well in advance.
* Could be approved in exceptional circumstances.

The location of Zone Meetings was raised and can we consider moving the meetings to Maryborough.

* Although it is in the geographical centre of the Zone it is not central for the clubs that actually are attending meetings.
* Trial the holding of meetings at different locations around the zone.
* Look at rotating around zone on a section basis as per zone events.
* Cost is $10:00 per meeting and St Arnaud pony club provide supper.

Moved - J. Reece -- that clubs be asked to consider nominating a central meeting location or to rotate through the sections. Sections to nominate if interested.

2nd - F. Turner ... carried.

Zone Horse Trial at Charlton on April 9th

* Each club to provide list of names for helpers.
* Charlton cannot feed all judges on the day.
* Cross country jump judges to provide own lunches and refreshments.
* Kaye : - Section “B” to Dressage and Show Jump Judges and Executive.
* Trial entry form requires 1 helper per 3 riders.
* Reminder to clubs that Zone affiliation fees are due in July.
* Can cross country times be included on the draw.

Meeting closed at 10.15 pm

Next Zone Meeting 30th May 2006