

# **Midland Zone of PCAV Committee Meeting Held on 29<sup>th</sup> September 2015 at Maryborough**

**Meeting Opened:** 8.10pm

**Apologies:** Jill McEwen (Donald) and Faye Barnett (Bealiba)

## **Club Representatives Present:**

Ararat –  
Bealiba –  
Beaufort – Bronwyn Cuthbertson  
Bendigo – Jackie Tresize  
Castlemaine – Stacey Tolley, Darren Tolley  
Charlton – Kaye Blanchard  
Donald –  
Harcourt –  
Horsham –  
Huntly Spring Gully –  
Loddon –  
Maldon – Nicki Chalmers  
Mandurang South – John Dunkley, Sheridan Dunkley  
Maryborough – Chelsea Gerring, Nicole Kendt  
Neangar Park – Trista Hoyland  
Stawell – Viv Cole, Narelle O'Callaghan  
St Arnaud –  
Midland Zone – Debbie Weir, Christine Linton, Deb Ruff, Linda Gerring, Sue Foley

## **Amendments to the minutes from the July meeting:**

- Viv Cole (Stawell PC) was present at the meeting but was not listed as being present
- Motion moved by Zone Rep - As you know I am still learning the ropes in my role as Zone rep. As per the PCAV By laws part of the job means that I, with the help of the Zone Executive need to ensure that the zone, clubs and club members within this zone, operate in accordance with all current PCAV rules and by-laws. Our Mighty Midland Zone is vast in area and as we only have 11 rally weekends per year it is hard to stay in touch with what is happening in clubs and to get to know all the clubs and their individual cultures. I am very keen to improve communication and awareness. I have spoken to other Zone reps to ask how they achieve this within their Zones and I have learned that they have their clubs forward club minutes, rally plans and newsletters to their Zone rep. Zone reps are also added to the club Facebook pages and in this way the Zone becomes more connected. I would like to move a motion that all MZ clubs forward minutes from their club meetings, as well as newsletters and rally plans to the Midland Zone rep email address. If your club uses Facebook as its main form of club communication please add me to the page. Moved by Sue Foley and seconded by Nicole Kendt. All present were in favour.

## **Business Arising from 28<sup>th</sup> July 2015 Minutes:**

- Banners have been purchased
- AGM invites, nominations forms, etc. were sent out
- Linda and Sue have been reimbursed for the XC course delegate's session that they attended. Nicki is still to be reimbursed (Christine paid Maryborough \$200 as she thought that Linda & Deb went – Maryborough will reimburse Nicki).
- An email is still to be sent to clubs re: Non-Paid Coaches spreadsheet

- An email is still to be sent to clubs re: adding Sue Foley to clubs Facebook pages and sending copies of minutes through to her

### **Confirmation of Minutes:**

*Moved: Christine Linton*

*Seconded: Jackie Tresize*

### **Correspondence In: 29/7/2015 through to 29/9/2015**

#### **Clubs**

- Event programs
- Maldon – asking where/when the Award of Merits were going to be presented
- Huntly Spring Gully – asking about Certificate Assessments
- St Arnaud and Neangar Park PC - Calendar dates for 2016
- Beaufort PC – asking about dates for this year's calendar
- Bendigo PC – Queries regarding the Interzone PC event being run by Midland Zone next year

**Note:** The Bendigo letter was read out and discussed. A letter is to be sent to Bendigo PC outlining the answers to the questions as discussed.

#### **Zone**

- Sue Foley
  - asking for the PC Club Secretary Document from PCAV to be sent out to all clubs
  - with the Interzone Teams and info for the event
  - emails back and forth with Huntly Spring Gully PC
  - Midland Zone Reimbursement form
  - MZ Messenger newsletter
  - With the correct procedure for a transferring member
  - Emails back and forth re: purchasing a Zone banner
- Nicki Chalmers
  - asking clubs to send through their rally days
  - advising that there is an NCAS Assessment day on 3rd October at Kyneton
  - with a Rally Planning Resource Guide
- Deb Weir – with an updated Zone Uniform Order Form
- Christine Linton – emails back and forth re: Affiliation Fees still to be paid

#### **PCAV**

- Pro-rata Coach Membership will be \$25 as of the 1<sup>st</sup> September 2015
- AGM 2015 - Vote for Vice President Odd Years and NEZ Zone Representative
- With a Summary of the September State Council meeting

#### **Other**

- Computer Sashes
  - advising that they hadn't done our order yet but will do it ASAP
  - Advising that they have taken the Urgent Order Surcharge off the invoice total
- Consumer Affairs – Annual Statement Lodgement confirmation for 2013 and 2015
- Dunolly Horse Activity Club – asking for a letter of support for the CGSC Minor Facilities Grant
- Polvin Fencing – with info on their fencing
- Mandurang South Recreation Reserve – invoice for \$100 for the use of the grounds for the Zone SJ & Dressage event
- Peggy Mills – Asking about SJ speeds for Grade 4 and whether we are still having SJ & Dressage Qualifiers in December

**Note:** Kaye would like to move that we agree with Peggy's suggestion and write a letter to PCAV regarding this (which needs to be sent in ASAP), seconded by Nicki Chalmers. A reply will also be sent to Peggy letting her know the outcome.

## Correspondence Out: 29/7/2015 through to 29/9/2015

### Clubs

- PC Club Secretary Document from PCAV sent to all clubs
- SJ & Flat program sent to all clubs

### Zone

- To Huntly-Spring Gully – asking when their AGM and August rally will be held
- To all clubs – asking if all clubs could make sure that we have their correct email address

### Other

- Computer Sashes
  - asking if our order has been completed yet
  - asking why we had been charged the Urgent Order Surcharge

**Correspondence Moved:** Debbie Ruff

**Seconded:** Chelsea Gerring

## Presidents Report from Linda Gerring

We now begin another 12 months with a newly nominated committee and I would like to thank Jill McEwen for her support and assistance while she was in the role as Junior Vice President over the last year.

Thank you to Debbie Weir and Debbie Ruff for “willingly” continuing their roles into the next 12 months.

To Christine Linton I need to say thank you alone as she has taken on the position as Treasurer for another year after undergoing the role for 18 continuous years. This is an amazing achievement and on behalf of the Midland Zone I thank you Christine.

Thank you to Nicki Chalmers who accepted the position of Zone Chief Instructor and Zone Examining Secretary for the next 12 months.

Viv Cole has stepped into the role as Junior Vice President and I am sure she will be able to support the Zone as she already does at all Zone and State events. Thanks Viv for accepting this position.

I implore all clubs and their members to remember that the people who take on roles within the Zone do so because they truly believe in Pony Club and the value it is for all our riders young and old to perform their roles as well as the club roles and in most cases full time jobs.

## Treasurers Report from Christine Linton

Financial statement for Midland Zone PCAV as at 29/9/2015

Opening Balance      \$6150.79

### Income

'C' Certificate	\$375.00
Entries	\$2225.00
State entries	\$1724
Interest	\$25.46
Affiliation fees	\$1530.00

### Expenditure

'C' Certificates	\$256.00
Honorarium	\$700.00
Sashes	\$835.93
AGM	\$66.90
Consumer affairs	\$108.80
Gifts for Judges	\$67.99
Travel DCI & Zone Rep	\$300.00
Inst School refunds	\$300.00
State Entries	\$1685.00
PCAV	\$112.45
Judges	\$280.00
Affiliation fee	\$150.00
Uniform	\$256.00
Ground Hire Mandurang Sth	\$100.00

Total Income	\$5879.46	Total Expenditure	\$5219.07
Closing Balance	\$6811.18		
Statement Balance	\$6919.98		
Less unrepresented cheque	<u>\$ 108.80</u>		
	<u>\$6811.18</u>		

**Moved:** Christine Linton

**Seconded:** Nicki Chalmers

### **Zone Rep Report from Sue Foley**

**Moved:** Sue Foley

**Seconded:** Kaye Blanchard

Hello All. It has been a busy couple of months in the Midland Zone. The Zone Flat ride and Individual Show jumping and team shield event was hosted by the section C clubs at Mandurang South PC. It was a great day of competition amongst our riders. We had five flat teams entered, three teams from Bealiba and two from Bendigo. It was a close call with the Bendigo team, The Four Blind Mice, coming out the victors and winning the Flat Shield. The show jumping was hotly contested with Stawell PC claiming victory and also Brianne Cole from Stawell winning the Riverside and Tom's Whiskers Perpetual trophy for the best performed PA or PB show jumping horse.

The Zone AGM was held at Maryborough on September 4th. Congratulations to all the Zone office bearers. Pony club relies on the good will, hard work and generosity of volunteers. Without these people who are willing to give up their time and who contribute their skills in so many different ways our kids would not benefit from everything that pony club has to offer.

Our teams for the InterZone and their support crews were very excited to be the first members of our Zone to make the trip to Gladysdale to compete at PCVEC in the InterZone Team HT's. We fielded one Gr3 team, two Gr4 teams and had two riders compete in the open section. In Gr3 were the Marvels - Jackson Holmes (Bendigo), Alex Kelly (Bendigo), Oscar Cole (Stawell) and Annie Shea (Ararat) and in Gr4, the Magicians - Morgan Lane (Horsham), Jasmyn Beesley ( Bendigo), Sammi Browell (Bendigo) and April Marsh (Bendigo) and the Maestros - Bridget Kelly( Bendigo), Carly Jarrett (Maryborough) and Olivia Cole (Stawell).

Day One saw all our riders do really well in the dressage phase. Three of our grade 3 team rode clear cross country with the course causing some issues for the grade 4 teams. I predict brush jumps will soon feature on Midland Zone cross country courses! The show jumping phase went well for all our riders on day Two. Our competitors and their support crews enjoyed a great weekend together in perfect weather at a beautiful venue. The icing on the cake was a win for the Midland Marvels in the Grade 3 section of the competition. . Our new banners in our distinctive colours announced our presence to all! It has been a great year for the Midland Zone riders at State events

Since our last Zone meeting I have attended a State council meeting where a letter was received from Central Zone expressing their concerns at the State Championship dates for 2016. Council took these concerns on board, realising some errors had been made and have announced new dates which are:

- Showjumping and Dressage State Championships March 5th & 6th
- Horse Trials State Championships April 30th & May 1st
- Interzone Teams Horse Trials May 28th & 29th
- Games, Flat Teams and Musical Ride June 18th & 19th
- Prince Philip Mounted Games Challenge November TBC

If anyone is interested in nominating to join the sub committees that organise these events nominations are now open. Contact head office or nominate via the July bulletin link on the PCAV web page

## **Summer Royal 2016**

The RAS has handed over the running of the Summer Royal to Equine Productions who have contacted PCAV to see if we still wish to take part. The program will be similar to previous years with the addition of Dressage. PCAV Gear check and card checking will be introduced in the conditions of entry. This is an event that is close to my heart so I encourage all Midland Zone riders to enter. It would be wonderful to see MZ clubs represented at this event.

## **Rules**

The start of this year saw many rule changes/additions. The rules committee have been working on next year's rules and there will be a general tidy up of the rules for 2016, so not as many changes as this year. Club committees please note in relation to ungraded events at competitions:

### **From the Horse Trials rule book - A.2. GRADING**

The Pony Club Association of Victoria uses a grading system based on the ability of the horse and rider as a combination. Refer to PCAV Handbook of ByLaws and PCAV Grading Guidelines.

Un-graded combinations may not ride Hors Concours; refer to PCAV Handbook of ByLaws. The conduct of pre Grade 5 training (ungraded) classes cannot be run as a horse trials competition. Ungraded training may only be run at formal supervised training sessions/schools/clinics

### **From the Handbook of ByLaws**

Grading

#### 33.1 Basic Requirements

33.1.a Other than a supervised rally activity or formal supervised training school/clinic, any pony club section/activity that includes any form of dressage, showjumping or cross-county element, requires the combination to be graded for the activity.

33.1.b Ungraded combinations may only compete in competitions that do not require grading

So to be clear clubs cannot run ungraded combined training, show jumping or horse trials in any format at a competition.

Helmet standards – British Standards have been reviewed and some helmets EN 1384 will not be permitted in the UK in 2016 as the Impact test has been questioned. Clarity will be sought from EA before anything is done at pony club level and then it will be flagged in a Bulletin

A reminder that all clubs need to vote for a PCAV State Vice President. All Clubs are entitled to a vote. There is one vote per Club which should be by a majority vote of your club committee and recorded in the club minutes. All votes must be received by either mail/hand received at the State Office by 5pm on Friday 9th October 2015, or hand delivered to the PCAV Annual General Meeting by 10.15am on Sunday October 11th 2015. The PCAV AGM and Annual Conference will be held on Sunday 11th October at Pony Club Victoria Equestrian Centre, 640 Little Yarra Road, Gladysdale.

The PCAV State Council has updated the PCAV 2012-2014 Strategic Plan and released the **Pony Club Victoria Equestrian Centre (PCVEC) Strategic Plan 2015-2017** which explains the future development and direction of Pony Club Victoria Equestrian Centre for the 2015-2017. Both these documents can be found on the home page of the PCAV website. One of the targeted rider outcomes in the PCAV strategic plan is to have 5% of the members who have obtained a C Certificate be awarded a C\*/K Certificate or higher certificate within 12 months. Riders can start working towards their C\* or K certificate at 14 years of age. I would love to see an increase in our Zone of riders attaining these certificates. We are very lucky to have a very capable Chief Instructor and Certificate coordinator in Nicki Chalmers and if any clubs need help with the higher certificates Nicki is only ever a phone call away

## **PCA Nationals**

Anna Parry from Bealiba pony club with her lovely mare Firlands is currently at the PCA Nationals being held at Murray Bridge Racecourse SA from 29th September - 4th October 2015 representing Victoria in the A grade senior show jumping team. Anna competes on Thursday Oct 1st, Friday 2nd and Sunday the 4th. We all wish her well and look forward to news of her results.

Thank you again to the clubs that have added me to Facebook pages and who send me minutes from meetings. There is no obligation for clubs to do this but it is a big job to keep up with what is happening around the Zone and it makes my job easier and less time consuming if your club news comes up in my news feed or in an email without me having to go searching via websites and newsletters. Keeping in touch is what it is all about and I love seeing what is happening around the clubs and our riders enjoying their rallies and their horses.

Til next time, Happy Horsing! Sue

## **Zone Chief Instructor Report from Nicki Chalmers**

**Moved:** Nicki Chalmers

**Seconded:** Trista Hoyland

We have re-commenced Club Visit's within our zone. Club visits have not occurred in our zone for many years due to not having a ZCI/ZA panel however we are now getting back on track. Two clubs have been visited during September by myself and Sue Foley. I certainly enjoyed the visit I undertook and hope the clubs found them to be helpful and the resources provided useful.

There is an NCAS assessment day in Kyneton on October 3rd. This venue isn't too far away for some parts of our zone, so if anyone needs assessment please contact PCAV to book in ASAP.

PCAV runs a DCI/ZA workshop bi-annually, with the next being held on the 14th November at Gladysdale. The focus will be on higher level certificates – C\*/K and possibly B. DCI's and ZA's are required to attend at least one of these workshops and one State workshop each three years. If there is anyone interested in attending that is not a current DCI or ZA please let me know as I'm sure all are welcome!

Coaching Memberships will now be aligned with the PCAV financial year. From the 1st of September, Coaching memberships reduced to pro-rata \$25 for all level coaches, which will be current until 20th June 2016. Currently registered coaches will automatically renew until 30th June 2016 also. The Volunteer coach process will remain the same.

Just a reminder - that having completed an NCAS accreditation does not automatically register the coach. So once coaches complete their assessment they need to then register as a coach with PCAV.

At the last CIP meeting, a Dressage Judge Accreditation Process plan was presented and approved by the panel. This was then presented at State Council where I believe it was also approved to begin the implantation process. More info will become available as the trial process begins.

All clubs should have now received the Rally planning Resource. I would appreciate any feedback on this.

## **Zone Chief Instructor Report from Nicki Chalmers**

**Moved:** Nicki Chalmers

**Seconded:** Trista Hoyland

The next round of C certificates will not be until April 2016. There seems to have been some confusion with the planned C Star certificate dates, which is planned for October. However, now would be a good time to start preparing candidates to ensure it does not become rushed at the last minute. I hope that clubs have found the Certificate Resource Kit useful, and I would appreciate feedback on this kit.

I did not receive any C Star nominations by the closing date.

### Zone Events Report:

- SJ & Dressage State Championship is on March 5<sup>th</sup> & 6<sup>th</sup> 2016. Zone Qualifiers will still be held this year on the 13<sup>th</sup> December 2015 and next year's qualifier will be on 11<sup>th</sup> December 2016.
- State Grade 1 & 2 HT is on April 30<sup>th</sup> & May 1<sup>st</sup> 2016 and the Interzone 3 & 4 Teams Challenge is on May 28<sup>th</sup> & 29<sup>th</sup> 2016. The Zone HT will be held on July 24<sup>th</sup> 2016.
- The Games, Flat Teams & Musical Ride State Championship is on June 18<sup>th</sup> & 19<sup>th</sup> 2016. Zone Qualifiers for this event will be on 24<sup>th</sup> April 2016.
- The SJ & Flat Event Shield will be held on 21<sup>st</sup> August 2016
- Nicki will advise Debbie the dates for the Instructors Schools for 2016
- 'C' Certificate Assessments will be on 10<sup>th</sup> April 2016 and 7<sup>th</sup> August 2016
- All of the above dates will be added to the 2016 Zone Calendar. This calendar will then be emailed out to clubs so that they know which dates can/cannot be used.

### General Business:

- Darren Tolley advised zone members of changes to search engines that will be occurring in the future and has advised clubs to register with [www.horse](http://www.horse) to secure their name rights. Discussed and Darren will get information to send out to clubs explaining this.
- Mandurang South PC were very happy with their club visit from Nicki, they found out some new and interesting info. Nicki and Sue explained that they have begun visiting clubs and this will continue into 2016.
- Nicki would like permission to purchase a C Certificate booklet for Angela Carter – everyone was happy with that
- Nicki would like to be able to send out info herself and try to lighten the load of the Secretary. Debbie will get the email addresses to Nicki. All information needs to be CC'd to the secretary to ensure it is noted in correspondence.
- Sue will get prices and samples for a Midland Zone saddle blanket
- The question was asked why the Grade 1 & 2 riders that attend the State HT do not get half of their fee paid by the Zone. This fee is not paid by the Zone because the riders are representing their clubs and not the Zone like they do with the Interzone, Games, etc.
- The Award of Merit is normally handed out at the August SJ and Flat Ride event but they hadn't been presented to PCAV until the last meeting. These awards will now be presented at the December event
- Linda will speak to Tracey Arbuckle about St Arnaud hosting the Zone SJ & Dressage Qualifying event in December

**Meeting closed:** 10.00pm

**Next meeting:** Tuesday 24<sup>th</sup> November 2015 at St Arnaud (venue TBA)

### Job list from Meeting

Job	Responsible	Timeline	Completed
Old Midland Zone documents that require archiving to be sent to the Donald History Group (this is where previous Midland Zone documents are archived).	Debbie	ongoing	

Nicki to be reimbursed for the XC Course delegates Session	Maryborough	ASAP	
Email to be sent to all clubs reminding them to fill and send back Non-paid coaches spreadsheet	Deb Ruff	ASAP	
Email to be sent to all clubs advising that Sue is to be added to clubs members pages on Facebook and to send copies of minutes through	Deb Ruff	ASAP	
Letter of reply to Bendigo PC re: PC Team Championships	Deb Ruff	ASAP	<b>DONE</b>
Letter to PCAV re: HT SJ speed for Grade 4	Deb Ruff	ASAP	
Letter of reply to Peggy Mills re: HT SJ speed for Grade 4	Deb Ruff	ASAP	<b>DONE</b>
Add dates to 2016 calendar and email to all clubs	Deb Ruff	ASAP	<b>DONE</b>
Purchase a C Certificate Book for Angela Carter	Nicki Chalmers	Before next round	
Nicki would like all clubs email addresses sent through to her	Deb Ruff	ASAP	
Get samples & prices of saddle blankets	Sue Foley	Before next meeting	
Speak to St Arnaud re: hosting the SJ & Dressage Qualifying event in Dec 2015	Linda Gerring	ASAP	
Debbie to receive dates for Instructors Schools for 2016	Nicki Chalmers	ASAP	<b>DONE</b>

### Midland Zone Sections:

<b>SECTION A</b>	<b>SECTION B</b>	<b>SECTION C</b>	<b>SECTION D</b>
Ararat	Charlton	Bendigo	Bealiba
Beaufort	Donald	Huntly-Spring Gully	Castlemaine
Horsham	Loddon	Mandurang South	Harcourt
Stawell	St Arnaud	Neangar Park	Maldon
			Maryborough

### Section Calendar:

<b>EVENT</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Instructors School	A	C	B	D
Horse Trials	B	D	A	C
Games & Flat	D	A	C	B
Instructors School	C	B	D	A
SJ & Flat Team	A	C	B	D
AGM	B	D	A	C
Dressage & SJ Qualifiers	C	B	D	A