

**Midland Zone Delegates Meeting 14<sup>th</sup> February 2023**

<b>Date: 14<sup>th</sup> Feb 2023</b>	<b>Venue:</b>	On line
<b>Meeting Open</b>	1933	
<b>Attendance</b>	Ararat: Helen Spencer, Jill Marshall,	Bealiba: Debbie Weir, Michelle Nisbet, Carolyn Stephenson, Julie Gould
	Beaufort: Bronwyn Cuthbertson	Bendigo:
	Castlemaine: Debbie Peter	Charlton: Alena Olive,
	Donald: not present	Harcourt: Peggy Mills
	Horsham: Jo Lane, Kylie Fiedler	Learmonth: not present
	Loddon: not present	Maldon: Nicole Chalmers, Melissa Gilespie, Nicole Funston,
	Mandurang Sth: Dylan Mealmaker	Maryborough: Linda Gerring
	Neangar Park: not present	Stawell: apologies
	St Arnoud: Ashlea Marfing	Zone : Sue Foley
<b>Apologies</b>	Jaqui Hogan-Maldon, Emelia Sudholz-Stawell, Kelli Dickerson-Horsham, Debbie Ruff-Maryborough Motion 2023.02.01 That the apologies be accepted. Moved: BronwynC Seconded: DebbieW	
<b>Item</b>	<b>Action/Discussion</b>	<b>Outcome</b>
<b>1. Confirmation of Previous Minutes</b>	Motion 2023.02.02 That the minutes from the previous meeting are accepted as true and correct	Moved: SueF seconded: MelissaG
<b>2. Business Arising</b>	2.1 Charlton flood damage – grant application to rebuild xcountry course.	Tier 1 Grant application to be submitted before 1 <sup>st</sup> May. Need evidence of either estimated or actual costs for all claims up to \$25,000 (excl. GST). Application must provide a statutory declaration that includes an inventory of the damage. ACTION – SueF to contact course builder to work with Charlton.
	2.2 Confirm face to face meeting dates for 2023 – decision in 2021 to have 1 MZ delegates meeting in St Arnoud and 1 in Maryborough each year.	Face to Face meetings 2023 April – @ St Arnoud August – AGM - Castlemaine October – @ Maryborough ACTION – Secretary to notify clubs to confirm venues.
<b>3. Correspondence In</b>	Bendigo PC – query re participant contribution for Advanced First aid training	
	clubs Neangar Park PC – event programs – Barastoc, gymkhana	
	Loddon PC – query re MZ fee	
	Maryborough PC – 2023 events nomination form.	
	Vic PC team championship program	
	PCV PCV - Child Safe clubs webinar Wed 1 <sup>st</sup> March, Victorian Sports Awards nominations open, Hot Weather club resources link, VicSport AED discounted purchase, Grants open – community sport emergency flood assistance, VicHealth Impact research grant.	
	PCV free webinars for clubs – upcoming in feb - Committee Roles made easier,	

	Running effective meetings, Complete Guide to club management.	
	PCV board seeing two directors.	
	PCV – PCA changes to Minimum Medical Standards.	
	PCV - query re unnamed payments from MZ.	
	PCV reminder – club affiliation	
	PCV Christmas update – AGM in feb, club checklist to prepare for 2023	
	PCV – Japanese encephalitis virus information.	
	PCV – QR code poster for club use.	
PCA	JustGo – confirmation of MZ affiliation purchase	
other	Event Secretary – radio hire request	
	Vitality first aid solutions – confirmation course participants	
	club builder – notification of SRV sporting grants in feb 2023 for strategic planning.	Moved: BronwynC Seconded: JoL
	Australian Sports Foundation promoting a fund raising platform for clubs	
<b>4. Correspondence Out</b>	JustGo – EOI advanced first aid participation	
	2023 PCV SJ & D championship riders for MZ information re uniforms/saddlecloths.	
	JustGo – Barastoc show program	
	JustGo – Vic PC team championship program	
	Vic PC team championship – Bendigo Show Grounds Hire agreement.	
	Maldon Adv first aid participants – funding arrangements and request for payment.	
	JustGo – 2023 calendar V1	Moved: BronwynC seconded: JoL
<b>5. Reports</b>	<b>Action/Discussion</b>	<b>Outcome</b>
Treasurer	Report shared – appendix 1 Currently have around \$74,000 in accounts. I plan to move \$20,000 to the term deposit for the higher interest after the Team Championships are financially finalised. The Advanced First Aid course at Maldon has most participants paid up. Bendigo PC to refunded an overpayment of \$800. The MZ Horse Trials realised a profit of \$4000 The MZ SJ & D realised profit of \$1100	Moved: DebbieW Seconded: BronwynC
Zone Rep	Report read – appendix 2	Moved: SueF Seconded: DebbieW
Zone Chief Instructor	Report read – appendix 3	Moved: LindaG Seconded: MelissaG
Zone Examining Secretary	Report read – appendix 4	Moved: NicoleC Seconded: HelenS
<b>6. Zone Events:</b>	<b>Action/Discussion</b>	<b>Outcome</b>
6.1 Adv First Aid Training	1 <sup>st</sup> course February 24 <sup>th</sup> @ Maldon	Maldon - 11 registered participants

	Some participants disappointed that course not fully funded. Reminded that MZ pays \$200/day when 1 <sup>st</sup> aid officer.	MZ to contribute \$200 to all participants for this course and future courses. 2 participants yet to make payment. <b>ACTION:</b> Midland Zone to plan a further two course dates prior to end of funding in October
6.2 Team Champs	10-12 March	Entries looking good.
6.3 Zone G/F/M/P State Qualifiers	23 April Section A @ Beaufort – Raglan Recreation Reserve Section A clubs to help set up	Awaiting PCV to release program for Games to ensure adequate equipment. Awaiting PCV release of program for team of 4 & pairs tests. Encourage all clubs to practice games, consider flat team4 or pairs.
6.4 2023 Ride to Time Qualifying series	possible dates to be added to MZ 2023 calendar – May (any weekend), June (4 <sup>th</sup> or 11 <sup>th</sup> ), July (30 <sup>th</sup> ) for State finals in Sept.	<b>ACTION:</b> Jill Marshall to source racecourse venues.
6.5 Zone HT State Qualifiers	9 <sup>th</sup> July. Section C. Venue - Maldon	
6.6 Zone AGM	18 <sup>th</sup> August. Section D. Hosted by Castlemaine	<b>ACTION:</b> Castlemaine to confirm venue with meal for up to 50 people
6.6 Zone Flat Team & SJ	20 <sup>th</sup> August. Section D. Venue to be confirmed.	
6.7 MZ club camp	29-30 September.	
6.8 NCAS workshop	25-26 November. Section B. Venue to be confirmed.	
6.9 Zone Dress & SJ State Qualifiers	9-10 December. Section B. Venue to be confirmed.	
<b>7. General Business:</b>	<b>Action/Discussion</b>	<b>Outcome</b>
7.1 Bylaw 12.1e	i. Zone teams must have a minimum of 3 individual riders per team, ii. Where there are vacancies, competitors with multiple mounts will be considered. It has been noted that this has not been a condition of entry since 2012 but there is no record that this was a decision made at a Zone delegates' meeting.	Discussion – important for MZ riders to have chance at competing at state Plan: to reword the MZbylaw 12.1e i. Zone dressage teams must have a minimum of 3 individual riders. ii. Zone SJ teams must have a minimum of 4 individual riders. iii. Where there are vacancies, competitors with multiple mounts will be considered. iv. Any rider with two horses in the dressage top 3/show jumping top 4 will be placed on the emergency list after the 4 <sup>th</sup> dressage and 5 <sup>th</sup> showjumping qualifying riders (if present). <b>ACTION:</b> the new bylaw wording to be added to the event program
7.2 MZ workshops	Note the statement re section rotations that there are to be 2 zone workshops each year. While it has been a few difficult years, is MZ going to return to 2 coach workshops each year?	Midland Zone aims to provide two coaching education/training opportunities each year. 2023 will see Training for the national gear check in September and NCAS training in November. Planning 2024 with coaching info day earlier in the year.
7.3 Membership payment options	Question asked re JustGo payments only possible with credit cards. Many members not happy with this.	Suggested individuals or clubs write a letter to the board (these no longer need to go through the zone).

7.4 Membership year	Question if any further consideration/discussion regarding the PCV membership year returning to financial year rather than calendar year.	No recent information from PCV. Suggested that individuals and/or clubs forward this question by letter directly to the PCV board.
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7.5 Around the Clubs	
Ararat	Hosted C* and K certificate assessments. Amy Clarke attended Tetrathlon training day, enjoyed and keen to have club to adopt. 2023 gymkhana on hold due to LGA building around the grounds and restricted parking. Some members yet to re-join, have new R2R and adult members.
Bealiba	Have run 2 clinics over January. Dinner with guest speaker popular. Our first rally is next weekend. Infrastructure repairs under way post flood damage. Membership – attracting new members.
Beaufort	Hosting a Come & Try rally in Feb, promoted in schools. Very good response for R2R, some adults.
Bendigo	Not present
Castlemaine	No discussion
Charlton	1 <sup>st</sup> rally of year held last week, 5 riders. AGM planned for March. Will have some Saturday rallies in 2023 to suit members.
Donald	Not present
Harcourt	Planning SJ day – query by clubs present re cost. Planning Open Day. Have moved from Oct 2022 (weather cancelled) now April. Will have jumping castle/reptiles/gear sales.
Horsham	Have had joint rally with St Arnaud, including Alan Mitchell. Most of membership has re-joined. Membership keen to participate in flat teams rides on GMF day. Planning a Beachport holiday experience.
Leamonth	Not present
Loddon	Not present
Maldon	First rally a trailride. All members have renewed and have some new. Working on May HT
Mandurang South	An active start to 2023 with combined rally with Seville PC @ Gladysdale, sharing top instructors. Camping a great experience with parents and kids playing after riding. It was good to see members stepping up to run rally in early feb. New members from the Come&Try feb rally. Relaunched the R2R group with success. Acting on feedback from members 2022 engagement survey. Some good feedback and ideas.
Maryborough	Membership currently at 43. Increased interest in adult and R2R membership. Feb Rally was Summer camp. Had planned activities if too hot, but a cold weekend. Working on cross country. Approached by local cub/scout group for introduction to horses.
Neangar Park	Not present
Stawell	Not present
St Arnaud	Attracting new membership to replace those not renewing. Shared rally with Horsham to commence the year. Summer Show this coming weekend.
<b>Next Meeting:</b>	<b>Tuesday 18<sup>th</sup> April 2023</b> <b>(a week later due to Easter)</b> <b>Venue: St Arnaud</b>
	<b>Meeting Closed: 2047</b>

# Balance Sheet

## Midland Zone Pony Club As at 11 February 2023

11 FEB 2023

### Assets

#### Bank

Midland Zone	45,718.52
Midland Zone Term Deposit	28,536.04
<b>Total Bank</b>	<b>74,254.56</b>
<b>Total Assets</b>	<b>74,254.56</b>

# Profit and Loss

## Midland Zone Pony Club For the period 18 October 2022 to 11 February 2023

18 OCT 2022-11 FEB  
2023

### Trading Income

Certificate - Rider Fee - refund M/B for overpayment	(20.00)
Entries HT's	6,851.24
first aid payments from Clubs for Maldon Course	2,925.00
Games Flat Musical Pair	10.00
Horse Trials	20.00
Interest Income	1.09
Member Uniform purchase	40.00
Other Revenue - Grant for first aid course	4,950.00
SJ & Dressage State Quals event income from event sec.	3,337.01
Sponsorship Team Champs	360.00
Team Champs - event income	8,301.00
<b>Total Trading Income</b>	<b>26,775.34</b>

### Gross Profit

26,775.34

### Operating Expenses

Certificate Judges Cost	259.00
Consulting & Accounting - Xero & Consumer affairs	285.40
General Expenses	322.00
Horse Trials Expenses	4,154.35
PCV Subscriptions	153.54
SJ & Dressage State Quals Expenses	1,112.73
Team Champs expense Polo order	3,630.00
Team Champs Expenses	458.00
zone uniform purchase	(45.00)
<b>Total Operating Expenses</b>	<b>10,330.02</b>

### Net Profit

16,445.32

# Horse Trials Account Transactions

## Midland Zone Pony Club

For the period 18 October 2022 to 28 February 2023

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
<b>Entries</b>					
16 Dec 2022	Receive Money	Event Secretary - Entry fees	2022 HT	-	6,851.24
<b>Total Entries</b>				-	<b>6,851.24</b>
<b>Horse Trials</b>					
14 Dec 2022	Receive Money	Jill Marshall - teams entry		-	20.00
<b>Total Horse Trials</b>				-	<b>20.00</b>
<b>Horse Trials Expenses</b>					
1 Nov 2022	Payable Invoice	Event Sec - Event secretary - cancelled HT event costs	inv 000346	275.97	-
21 Nov 2022	Spend Money	Mel Wynveen - First Aid		200.00	-
24 Nov 2022	Spend Money	Hannah Johnston - Hannah First aid		200.00	-
24 Nov 2022	Spend Money	Sue Foley - Toilet hire for Mandurang		170.50	-
8 Dec 2022	Spend Money	Computer Sashes - Ribbons for replacement		531.92	-
8 Dec 2022	Spend Money	Race Day Medical - Race day medical 1st aid		765.60	-
16 Dec 2022	Receive Money	Event Secretary - Judges Payments	2022 HT	570.00	-
16 Dec 2022	Receive Money	Event Secretary - scoring draws , entry handling	2022 HT	820.36	-
16 Dec 2022	Receive Money	Event Secretary - day insurance collected	2022 HT	75.00	-
16 Dec 2022	Receive Money	Event Secretary - screen repairs	2022 HT	290.00	-
16 Dec 2022	Receive Money	Event Secretary - yard payment to Mandurang	2022 HT	255.00	-
<b>Total Horse Trials Expenses</b>				<b>4,154.35</b>	-
<b>Total</b>				<b>4,154.35</b>	<b>6,871.24</b>

# SJ & Dressage Account Transactions

## Midland Zone Pony Club

For the period 18 October 2022 to 28 February 2023

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
<b>SJ &amp; Dressage State Quals</b>					
10 Dec 2022	Receive Money	Matilda Favaloro - show jumping and Dressage entry		-	30.00
11 Dec 2022	Receive Money	Sue Foley - Sue Canteen money		-	20.00
21 Dec 2022	Receive Money	Event Secretary - Entries	Dress & SJ 2022	-	3,287.01
<b>Total SJ &amp; Dressage State Quals</b>				-	<b>3,337.01</b>
<b>SJ &amp; Dressage State Quals Expenses</b>					
11 Dec 2022	Spend Money	Sue Foley - dressage judge accomodation		234.00	-
16 Dec 2022	Spend Money	Mel Wynveen - First Aid half day fee		100.00	-
21 Dec 2022	Receive Money	Event Secretary - Event sec costs	Dress & SJ 2022	323.73	-
21 Dec 2022	Receive Money	Event Secretary - Judges	Dress & SJ 2022	420.00	-
21 Dec 2022	Receive Money	Event Secretary - day insurance	Dress & SJ 2022	35.00	-
<b>Total SJ &amp; Dressage State Quals Expenses</b>				<b>1,112.73</b>	-
<b>Total</b>				<b>1,112.73</b>	<b>3,337.01</b>

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## APPENDIX 3

## APPENDIX 4 CHIEF INSTRUCTOR REPORT

In January, our 4 C\*/K candidates sat their ridden assessment which were held over from October due to inclement weather. I commend the riders and parents as the weather was very warm and they were more than cooperative in changing the format to bypass the worst of the weather. The riders all made an excellent effort to present themselves to the best of their ability and did all that was asked of them on the day. Well done to all of them, they should be proud of their efforts.. I would like to make a special mention of Amy Clarke from Ararat for her outstanding work on her journal, which was not only presented well but demonstrated a thorough understanding of the principals of training and her journey with a young horse she started to complete her K certificate with.

Thanks to Ararat for hosting, keeping us hydrated with Zooper Doopers aplenty, and feeding us all very well over the weekend.

These are the first C\*/K candidates assessed under the new syllabus, so I've been able to reflect on the process and how we can improve the experience for candidates in the future. I would like to run an evening workshop in regards to the journal and workbook requirements sooner rather than later to assist candidates in understanding the requirements. I feel the manual is a little unclear about the expectations so want to set our riders up for success in the first instance.

I would like to see clubs really incorporating groundwork and equitation science into their rallies regularly and encouraging all coaches to be referring and linking to it in all disciplines. This aspect of the syllabus has now been in place for a while, but am finding riders are still unsure. If anyone is unsure of how to go forward with this, please feel free to contact me.

In 1983 due to the vast distance to travel from one end of the zone to the other, it was decided to divide the zone into four sections, the sections being named A, B, C and D Each section to hold one zone event per year on a rotating basis giving riders from each section the opportunity to compete at zone level without having to travel long distances. The calendar rotation includes the Zone AGM and dinner and the Zone Workshops of which there are 2 per year.

Midland Zone Sections					
A	B	C	D		
Ararat	Charlton	Bendigo	Bealiba		
Beaufort	Donald	Maldon	Castlemaine		
Horsham	Loddon	Mandurang South	Harcourt		
Learmonth	St Arnoud	Neangar Park	Maryborough		
Stawell					
		2023	2024	2025	2026
Midland Zone Horse Trials		C	B	A	D
Midland Zone Dressage & SJ Qualifiers		B	D	C	A
Midland Zone Games/Flat/Musical/Pairs		A	C	D	B
Midland Zone SJ & Flat Team		D	A	B	C
Midland Zone AGM		D	A	C	B
Midland Zone Coaches Workshop		A	C	B	D
NCAS Training & Assessment Weekend		B	D	A	C