

Midland Zone Delegates Meeting - MINUTES

Date:	Thursday 10 th October 2024	Zoom meeting – link below https://us02web.zoom.us/j/89767288808?pwd=YraTDmaPbL02vCDZsMOZqMogGlukvR.1
Meeting Open	7.35pm	
Attendance	Ararat: Jill Marshall, Helen Spencer	Bealiba: Debbie Weir, Carolyn Stephenson, Julie Gould
	Beaufort: Bronwyn Cuthbertson	Bendigo: Jen Pollard
	Castlemaine:	Charlton:
	Donald: apologies	Harcourt: Peggy Mills
	Horsham: Kylie Fiedler, Emelia Sudholz, Chrissie Holmes	Learmonth:
	Loddon:	Maldon: Melissa Gillespie
	Mandurang Sth: Nicki Chalmers, Paris Room, Kira Chalmers,	Maryborough:
	Neangar Park:	Stawell:
	St Arnaud: Jaz Marshall, Kylie Kirk	Zone
Apologies	Jill McEwen (Donald), Sue Harvey (Bendigo)	
Item	Action/Discussion	Outcome
1. Confirmation of Previous Minutes	MOTION 2024.10.01 That the minutes of the previous meeting be accepted at true and correct	Moved Nicki Chalmers Seconded: Paris Room
2. Business Arising	2.1 Charlton flood recovery.	MZ to consider how to support Charlton ongoing to encourage other clubs to run events at the grounds to provide \$ support and ongoing maintenance to Charlton. <i>2025 MZ HT in section A- will use course</i> ACTION Kylie F to discuss with Charlton Sec to forward Charlton committee contacts
	2.2 Advanced First Aid Training	Course run at Ararat in August 8 HLTAID014 subsidies by MZ with grant \$ 3 HLTAI011 update to pay full fee to MZ ACTION: treasurer to invoice participants
	2.3. MZ trailers permanent home	Roof between containers nearly complete Quote for gates not yet received ACTION: to install key lock box Discussion re checking trailer fter use
	2.4. Games Trailer	Jill Marshall has submitted Sporting club grant for \$1000 for games equipment ACTION BronwynC to take photo of potential trailer and consider purchase cost together with sandblast/paint cost.
	2.5 MZ by-laws review 12.F.vi – Zone Showumping and dressage qualifying event. Change to allow qualifying rider in both SJ & D on the one mount at MZ qualifier to represent MZ at state in both SJ & D	Supported by Horsham PC, St Arnaud PC, Bendigo PC, Mandurang Sth PC, Ararat PC, Beaufort PC, Bealiba PC, Harcourt PC, Maldon PC 9 of 17 clubs supported – OUTCOME – proposed bylaws change to 12.f.vi carried.
3. Correspondence In		
	Maldon PC – bylaws review response	Supports proposed change
	Harcourt PC – 2025 calendar dates	SJ series – 23march/27april/18may

		HT @ Dunolly 28 September
Clubs	Castlemaine PC – Office bearers update	DC Pablo Carroll
	Maryborough PC – MDHPC HT rescheduled date, letter to MZ executive	
	Mandurang Sth PC – Bylaws review response	Supports proposed change to 12.2.vi, that a rider qualifying in both SJ & D on the one mount at MZ qualifier can represent the MZ at state in both SJ & D
	Harcourt PC – office bearers update	DC – Peggy Mills
	Horsham PC – bylaws review response	Supports proposed change
	StArnaud PC – office bearers update	DC – Tracey Arbuckle
	Bendigo PC – bylaws review response	Supports proposed change
	St Arnaud PC – bylaws review response	Supports proposed change
	MZ tax return – NFP income tax exemption declaration completed	Have all clubs with ABN completed this?
PCV	Get Active Kids Voucher program open	
	Inclusion & child safeguarding workshop	Wangaratta 30 november
	Celebrating PCV success in membership compliance	Club supporter membership compliance increased by 29%
	Zone Questionnaire	PV participating in Equitana 2024
	PCV membership & Affiliation fees 2025	
	Update – refreshing rules to enhance your experience	Comprehensive review rules document -
	News for senior riders turning 25 in 2025	Aging exemption for senior riders turning 25 during membership year transition.
	Club and Zone Affiliation period extension	Club and Zone affiliation period extended to 30 june 2025
	Change to membership period and fees for 2025	Adjustment of membership to fiscal year, commencing 1 st July 2025. 6 mth membership 1jan – 30 june 2025 Membership fees published.
	Club Jumper Survey	
	Get Active Kids Voucher activity provider sign up	
	Sporting Clubs Grant program	
	Inter-Club Horsemastership competition No2	
	Marketing your club – how to create an effective flyer	
	Membership club contact Survey – PCV presence at Equitana 2024	
	Seating – Opportunities for clubs. Melb sports aquatic seating available.	
	PCV shop closure 12 aug-23 rd aug	
	Introduction to accrediting XC courses Sept 21 invite.	
PCA	Transfer request Aliah Howard	
4. Correspondence Out		Motion 2024.10.02 That the correspondence be accepted.
MZ Clubs	Maryborough PC – event date reschedule approval	Moved: BronwynC Seconded: HelenS
5. Reports	Action/Discussion	Outcome
Treasurer	Profit & loss from 1 st May to October as no treasurer report last meeting	Report attached

	1 st aid course invoice received – to invoice participants Dressage & SJ trailers – maintenance costs State Event – 1 st aid provider late invoice Yet to invoice MZ clubs for annual fee	MOTION 2024.10.03 That the treasurer report be accepted Moved: DebbieWeir Seconded: Bronwyn Cuthbertson
Zone Rep	Report attached	
Zone Chief Instructor	Wanting to make contact with club DC to discuss certificate training. Interested in number of members wanting to complete certificates above C cert. A certificate Manuals now available for purchase Concerned that all clubs not adhering to using registered PCV coaches – may have insurance concerns.	Report attached ACTION: authorised admin access on JustGo Email for EOI to junior/senior/adult riders
Zone Examining Secretary	Report attached	The next certificate assessment will be Saturday 12 th October. Venue to be confirmed.
6. Zone Events:	Action/Discussion	Outcome
6.6 NCAS Training & Assessment Weekend		Confirmed date – 23-24 November @ Ararat Request for 10 riders each day D & D* levels from surrounding clubs.
6.7 Midland Zone Dressage & SJ Qualifiers Midland Zone SJ & Flat Team Shield	30 th Nov-1 st December - Nov – Section D @ Bealiba	Team flat, test 2, forwarded to all clubs and posted on MZ website. Similar to state program – SJ on Sat and D on Sun. If low entries, single day. 2 jumping rings and will determine how many dressage arenas needed from entries. ACTION – Jill Marshall to prepare program and share with clubs/members
7. General Business:	Action/Discussion	Outcome
7.1 follow up to bank signatory discussion from April meeting.	Suggested addition to Bylaw 4.7 Midland Zone Treasurer <i>Comment: Other than the Zone Treasurer, either the Zone Representative or the Zone President be authorised to approve online financial transactions as set up by the Treasurer.</i>	Need to investigate CAV recommendations re how many and roles for bank signatories. Consideration of access to online banking for individuals Current signatories Nicki Chalmers; Julie Gould, Debbie Weir, Linda Gerring ACTION: Remove Linda Gerring as no longer a member of MZ executive committee
7.2 SJ & D event shields	SJ shield – Julie has taken to engravers and requiring repair of Poorly positioned plaque, damaged trophy. ACTION: Replacement Trophy cost Approx \$140	Very old trophy, nearly no space ? what to do with old trophy. ACTION: to be housed by club who has won the most on this trophy ACTION: Jill Marshall determine which trophy still missing and MZ purchase new one if they cannot be located ? how to determine past winners if trophies cannot be found. ? results in old website files ACTION BronwynC to search files on dropbox

7.3 Safeguarding Children & Young Adults in Sport Induction Course	This course to be completed by 1 st Jan 2025 – by all club committee members and coaches at all clubs	Data base for MZ ? clubs keep own data base and forward to MZ ? MZ admin can see if uploaded to JustGo ACTION: Sec to create easy to follow guide for club committees – email to all clubs, post on website.
7.4 Midland Zone email communication with club officials	Current difficulties with MZ email access, restricted access to contacts	ACTION: to create email groups for club roles in JustGo and use this for MZ email communications Puts onus on the clubs to maintain member roles in JustGo
8. Around the Clubs		
Ararat	First aid training day with good attendance. Good numbers at rallies. New committee – Jill Marshal taking on DC role. Looking to host NCAS weekend in November	
Bealiba	Great 3 day camp, 36 riders attending. Planning for D & SJ in November, program just out. October rally featured in the local paper. Successful grant from Central Goldfields Shire for enclosed R2R area.	
Beaufort	Small numbers attending rallies, gymkhana not as successful as last year but still a good fundraiser	
Bendigo	Planning Permits now approved. Pauline Cambell is a finalist in PCV Volunteer of the Year. Planning a rally camp.	
Castlemaine		
Charlton		
Donald		
Harcourt	SJ series final coming up in November.	
Horsham	Wendy Schaefer and Mal Clinic successful. New members. Successful grant application to subsidise vests for xcountry lessons at club rallies.	
Learmonth		
Loddon		
Maldon	HT this weekend, 150 riders, our largest ever. Competition from 8am-5pm. Gd+6 members new to HT. Celebrating the clubs 50 th birthday with 50 members! Will have celebrations in November. Grant from Maldon Community Bank and matched by Adult Riders to construct more steel yards, will have upto 50.	
Mandurang South	Busy rallies, membership growth. Planning 2025 rallies and xcountry upgrades to be completed before 2025 event.	
Maryborough		
Neangar Park		
Stawell		
St Arnaud		
Next Meeting:	December 10 th Face to Face meeting @ Maryborough Debbie Weir to book Maryborough Golf Club room	Meeting Closed: 9.10pm

Midland Zone Sections					
A	B	C	D		
Ararat	Charlton	Bendigo	Bealiba		
Beaufort	Donald	Maldon	Castlemaine		
Horsham	Loddon	Mandurang South	Harcourt		
Learmonth	St Arnaud	Neangar Park	Maryborough		
Stawell					
		2024	2025	2026	2027
Midland Zone Horse Trials		A/B	A	D	C
Midland Zone Dressage & SJ Qualifiers		D	C	A	B
Midland Zone Games/Flat/Musical/Pairs		C	D	B	A
Midland Zone SJ & Flat Team		A/B	B	C	D
Midland Zone AGM		A/B	C	B	D
Midland Zone NCAS Workshop		D	A	C	B
NCAS Training & Assessment Weekend		C	B	D	A

**** Sections A & B combined for 2024 – review at December meeting.**

Balance Sheet

Midland Zone Pony Club
As at 7 October 2024

7 OCT 2024

Assets

Bank	
Midland Zone	29,846.86
Midland Zone Term Deposit	10,254.80
Total Bank	40,101.66

Profit and Loss

Midland Zone Pony Club
For the period 1 May 2024 to 7 October 2024

1 MAY-7 OCT 2024

Trading Income

2 - State Event Income	120
270 - Interest Income	864
280-1 - Hire Deposit and Fee radio's	(200)
300-30 - Games Flat Musical Pair	948
300-40 - Ride To Time	318
432 - Certificate - Rider Fee	620
Total Trading Income	2,670

Gross Profit 2,670

Operating Expenses

100 - Event Costs	40
211 - First aid costs to zone	2,100
3 - Executive payments	996
300-20-1 - State HT Half Rider Refund	300
300-30-10 - G F M & P Expenses	2,040
410-1 - zone uniform purchase	332
412 - Consulting & Accounting	323
429 - General Expenses	223
430 - Certificate Judges Cost	350
431 - Certificate - Judges Travel	169
433 - Insurance	2,269
433-12 - Expenses occurred with dressage trailer	1,177
500 - State Event Costs	1,801
Total Operating Expenses	12,120

Net Profit (9,450)

Firstly, I would like to thank everyone that attended our Zone AGM in Horsham in August. Thank you to Kylie for organising and providing the fantastic venue. I would like to congratulate and thank the zone committee for committing to the

continued prosperity of our zone for the following 12 months. Peggy Mills as President, Julie Gould Vice-President, Kylie Kirk Junior Vice-President, Bronwyn Cuthbertson Secretary, Debbie Weir Treasurer, Jill Marshall Event Secretary, Kylie Janetzki Chief Instructor and Kira Chalmers as Zone Examining Secretary.

I attended an in-person State Council meeting on Saturday 14th September, held at the PCV offices in Mulgrave.

Maree Fellows from the board was present to provide some updates from the board. The board has engaged a specialist regarding rules of incorporation to develop one for zones and one for clubs which can be used in a cut and paste manner to standardise across the state and support clubs who need help with this. However, these will be optional, and clubs may continue to use what they currently have in place. However, if clubs continue to use their own constitution, they must ensure that they align with CAV which has made changes. At this stage, they are only in draft format and more info will be provided in due course.

A child safeguarding policy will be developed specific to PCV which aligns with Victorian Legislation.

PCV will have their own stand at Equitana this year, which will be separate to PCA. This will be manned by members of our board, state council and CIP. They are trying to push membership. It's important for clubs to complete the contact information request from PCV so that they can provide contact details to potential members in their areas.

Positive feedback was reported in regards to Victoria's high numbers of non-riding membership category. There was an overall increase of 29% in the non-riding category for Victoria and PCA is interested in understanding how Victoria has done this. So it is important that clubs continue to follow the rules in regards to coaches and club supporters. Every child should have at least one parent/carer as an active club supporter, or any adult that attends regularly.

Minimum medical standards are currently being reviewed in relation to the department of health standards within Victoria. The PCA standards are above those of the standards within Victoria. At this point in time though, we need to continue to align with those laid out and within the PCA rules.

The PCV website is having a timely review.

The Executive officer position has been advertised through a consultant and there were a number of applicants. Interviews are being held throughout October and it is hoped that there will be an appointment by the AGM in November.

The inclusion of Ready to Ride members and ungraded riders at competitions was discussed. Given the rules around training activities and participation, there was a lack of consistency around the state which we want to make fair and consistent. SC is devising a standardised participation activity which will be the only option that will be allowed. It will include a specified dressage test, and poles on the ground only. And it will be open to any ungraded pony club member – no open riders.

There have been a number of announcements from PCV in the last couple of weeks.

The membership year will return to aligning with the financial year, starting in mid-2025. There will be a 6-month membership period from 1st January to 30th June 2025, before into the new membership cycle starting on 1st July 2025.

New 6-Month Membership Fees for PCV & PCA have been released along with guidelines to prepare for the new membership year.

To ensure this change will not affect our senior riders who are turning 25 during the transition period, we have put an ageing out exemption in place, for the full year of 2025. This means senior members will still be eligible to enter all events as a senior rider in 2025 calendar year. From January 1st, 2026, your membership category will be amended to the adult rider category.

The final zone meeting for the year will be held on December 10th in Maryborough as a face to face. It would be wonderful for people to get this in their diaries now. December is a busy time, however, it would be great to see as many people as possibly in person to finish of the PC year.

Nicki Chalmers

We have our next round of C certificate ridden assessments this Saturday at Maryborough PC. All candidates have passed their written exam. We had 1 C star nomination but unfortunately, we are unable to secure an assessor from outside our zone to assist with this assessment.

This is our last round of assessment for 2024.

Kira Chalmers